

UCLA CLASSICS OFFICIAL GRADUATE PROGRAM HANDBOOK

September 2020

The Official Handbook contains the program description, policies concerning department facilities, the Reading List, a short program walkthrough, a sample Progress to Degree form, and a condensed version of the "Ten Key Things." Amplification and advice will be found in the Unofficial Handbook.

PART I: THE RULES: Program Requirements for UCLA Graduate Degrees in Classics

The information in this section can also be found on the Graduate Division's website:

<https://grad.ucla.edu/programs/humanities/classics-department/classics/>

These are the rules as Grad Division understands them; exceptions are not always possible and will certainly require paperwork. Please note that there are some items here that you might not ordinarily think of as rules; their presence here means that they are, in fact, enjoined upon you and the department. So, where it says students are required to do something, e.g. meet with the graduate adviser, students are in breach of department rules when they do not do so; and where it says students must complete a requirement by a certain stage of the program, students are making poor progress to degree when they do not do so. This may be noted in a midyear or end-of-year letter and may affect your funding.

Master's Degree

Advising

All students in the M.A. programs are supervised by the department's graduate adviser, a member of the regular departmental faculty. Students are required to consult the graduate adviser (or the department chair when the graduate adviser is unavailable) at the beginning of each quarter to plan their programs, and as needed to discuss changes in programs, and are required to notify the graduate adviser of plans for examinations. Students also should consult with the adviser about problems they are experiencing in the program. Twice during each academic year, the graduate adviser conducts a review of all graduate students at a full departmental faculty meeting. The results of the review are recorded in the departmental minutes. Students with serious problems noted at the midyear meeting are sent a warning letter within 30 days.

At the end of each academic year, the substance of the evaluation of each individual student is communicated in writing to the student by the graduate adviser within 30 days.

Areas of study

The department offers the M.A. degree in Classics (Greek and Latin) as a preliminary to the Ph.D. degree. Students entering with a single-language M.A. degree (Greek or Latin) must complete requirements in the other language (as detailed below) before proceeding to the Ph.D. track.

Foreign Language Requirement

In addition to taking courses in Greek and/or Latin, students must demonstrate proficiency in German, French, or Italian, either by passing German 5, French 5, or Italian 5 at UCLA (or an equivalent course) with a minimum grade of B. Alternatively, proficiency may be demonstrated by passing a one-hour written examination administered by the department, entailing one page of academic prose to be translated with the aid of a dictionary. Many students find taking the departmental exam to be a more time-efficient means of meeting the foreign language requirement

than passing German, French, or Italian 5. Students may also present previous equivalent coursework at other institutions to meet this requirement, with the department's approval.

Course Requirements

The courses presented for the Classics M.A. degree must include (1) four units of Classics 287, (2) Greek or Latin 210 (graduate prose composition), (3) two courses from Greek 200A-200B-200C and two courses from Latin 200A-200B-200C, and (4) three four-unit graduate seminars (two-unit seminars may not be counted). Students must receive a grade of B or better in each of the above courses. The four-unit 200A-200B-200C courses test the appropriate part of the departmental reading lists. The remaining courses are to be selected in consultation with the graduate adviser.

Teaching Experience

Consult the department.

Field Experience.

Not required.

Comprehensive Examination Plan

The department follows the comprehensive examination plan. Students take an examination in each of the two courses from Greek 200A-200B-200C and each of the two courses from Latin 200A-200B-200C that are required for the M.A. degree. Students must earn a grade of B or better on both the essay and translation sections and at least a B+ on the whole exam in each of these four examinations to be admitted to the Ph.D. program.

Essay Requirement

As part of the requirements for this plan, students also submit a research paper in Winter Quarter of their second year. In consultation with a faculty mentor, the student has revised this paper, which may be one previously submitted in a seminar in the M.A. program. The mentor and a second faculty reader evaluate the revised paper, which is due on the last day of classes of winter quarter. Students must receive a grade of at least A- on this revised paper in order to be admitted to the Ph.D. program. Shortly after submitting this paper, in Winter or Spring Quarter of the second year the student presents it to the department as a lecture and takes questions from the audience.

Thesis Plan

None.

Time-to-Degree

Adequately prepared students taking a normal course load of three courses per quarter are expected to complete the M.A. degree in six quarters. Entering students whose initial level of preparation is not fully adequate may be allowed up to a year to remedy deficiencies before beginning the regular

M.A. program. Students serving as teaching assistants (normally not in the first year of study) are permitted to count the required course 375 as one of the three courses constituting the normal load per quarter.

Terminal M.A. degree

This degree is offered only to students leaving the M.A.-Ph.D. sequence, if they have completed the necessary requirements. The courses presented for a terminal M.A. degree in Classics must include (1) four units of Classics 287, (2) Greek or Latin 210 (graduate prose composition), (3) two courses from Greek 200A-200B-200C and two courses from Latin 200A-200B-200C, and (4) **three** four-unit graduate seminars (two-unit seminars may not be counted). Students must receive a grade of B or better in each of the above courses. Students presenting (1) four units of Classics 287, (2) Greek 210, (3) Greek 200A-200B-200C; and (4) **four** four-unit graduate seminars (two-unit seminars may not be counted) may apply for a Greek M.A. degree. Students presenting (1) four units of Classics 287, (2) Latin 210, (3) Latin 200A-200B-200C; and (4) **four** four-unit graduate seminars (two-unit seminars may not be counted) may apply for a Latin M.A. degree. Other requirements include: completing the foreign language requirement in one language, as described above; earning a grade of B or better on both sections of the final examination in all courses presented for the 200A-B-C sequence; completion of the essay requirement as described above.

Doctoral Degree

Advising

Students in the doctoral program are required, at the beginning of each quarter, to consult the department's graduate adviser, who assists in planning their programs of study. After the written qualifying examinations are completed, the student's individual adviser shares responsibility for guidance. However, students must continue to submit each quarter's study list for the graduate adviser's approval.

Major Fields or Subdisciplines

None.

Foreign Language Requirement

New students in the doctoral program normally have demonstrated proficiency in French, German, or Italian as described in the requirements for the M.A. degree. By the end of the second year of study in the Ph.D. program, students must demonstrate proficiency in a language not used to satisfy the M.A. requirement, provided that if Italian or French was used to satisfy the M.A. requirement, students must demonstrate proficiency in German. Alternate arrangements can be considered by petition.

Course Requirements

A minimum of 32 units of 200-series courses is required. These may include courses taken prior to the UCLA M.A. degree in excess of M.A. requirements, and may include courses in other departments. The choices of courses are subject to the graduate adviser's approval. At least 20 units

must be full seminars, and the 32 units must include Greek and Latin 210, unless these were taken previously.

Most Classics, Greek, and Latin seminars may be taken in one of two ways: (1) as full seminars, with the requirement of a final paper (or an equivalent workload, such as a final examination, as designated by the instructor) to be presented to the instructor and assessed as part of the final grade; or (2) as half seminars, requiring full participation in the course but no paper (or equivalent as described above). Full seminars carry four units, with a regular letter grade; half seminars carry two units and must be taken for S/U grading only. Prior to completion of the 32-unit requirement, no more than four units per quarter in the 500 series ("Independent Study") normally may be taken.

Students who enter holding an M.A. degree in Classics may be required to meet all or part of the Classics M.A. survey course requirements (two courses from Greek 200A-200B-200C and two courses from Latin 200A-200B-200C). Students who enter with an M.A. must still take four units of Classics 287, the department's proseminar, which serves as an introduction to the department's faculty as well as to various subdisciplines within Classics.

Teaching Experience

Consult the department.

Written and Oral Qualifying Examinations

Academic Senate regulations require all doctoral students to complete and pass University written and oral qualifying examinations prior to doctoral advancement to candidacy. Also, under Senate regulations the University oral qualifying examination is open only to the student and appointed members of the doctoral committee. In addition to University requirements, some graduate programs have other pre-candidacy examination requirements. What follows in this section is how students are required to fulfill all of these requirements for this doctoral program.

(1) Two three-hour translation examinations consisting of passages from the Ph.D. reading lists and other literature. These examinations are normally offered two times a year; they must both be attempted before the end of the second year in the doctoral program.

(2) A significant research paper on a field or author of the student's choosing outside of the area of the student's expected specialization. The research paper must be submitted before the end of the third year in the doctoral program and may be submitted either before or after the translation examinations.

(3) A special field examination in the form of a written three-hour examination in the general area of the student's prospective dissertation topic. This examination is to be taken by the fall of the third year in the doctoral program.

Each qualifying examination (translation examinations and the special field examination) may normally be retaken once, with the possibility of a third attempt by petition.

Within one quarter of the special field examination, the student writes a dissertation prospectus and, after review and revision, the University Oral Qualifying Examination is administered by the doctoral committee. The prospectus, along with the committee nomination form, is due at least three

weeks before the examination date. This examination includes a discussion of the revised dissertation prospectus.

Advancement to Candidacy

Students are advanced to candidacy upon successful completion of the written and oral qualifying examinations. The Candidate in Philosophy degree is awarded for the quarter the student is advanced to candidacy.

Doctoral Dissertation

Every doctoral degree program requires the completion of an approved dissertation that demonstrates the student's ability to perform original, independent research and constitutes a distinct contribution to knowledge in the principal field of study.

Final Oral Examination (Defense of the Dissertation)

Not required for all students in the program. The decision as to whether a defense is required is made by the doctoral committee.

Time-to-Degree

Full-time students are expected to complete the Ph.D. degree within 12 quarters after entry into the doctoral program.

Students who, in the seventh year in the doctoral program (not counting time spent on leaves of absence), have ceased to make acceptable progress to degree, will, after warning, be terminated from the program.

Termination of Graduate Study and Appeal of Termination

University Policy

A student who fails to meet the above requirements may be recommended for termination of graduate study. A graduate student may be disqualified from continuing in the graduate program for a variety of reasons. The most common is failure to maintain the minimum cumulative grade point average (3.00) required by the Academic Senate to remain in good standing (some programs require a higher grade point average). Other examples include failure of examinations, lack of timely progress toward the degree and poor performance in core courses. Probationary students (those with cumulative grade point averages below 3.00) are subject to immediate dismissal upon the recommendation of the department. University guidelines governing termination of graduate students, including the appeal procedure, are outlined in Standards and Procedures for Graduate Study at UCLA.

Special Departmental or Program Policy

A student may be recommended for termination for failure to correct deficiencies in performance during the term following notification of these deficiencies by the graduate adviser. A student may

appeal a recommendation for termination by the graduate adviser to the departmental faculty.

PART II: BASIC INFORMATION

Policies on supplies and equipment

Office space

Dodd 2 is our hybrid graduate student lounge/work space/dining hall and TA office space. Many students hang out in Dodd 2 between or before classes, read Greek or Latin together, etc., and because of the computers and free printer, people also do work in Dodd 2. The multi-purpose nature of the room means that there can sometimes be differences of opinion on what the room is there for. First and foremost, this needs to be a place for TAs to hold office hours. This means three things: (1) conduct and conversation in the room in general should be of a standard consistent with the professionalism we aim for as TAs, (2) noise should be kept down to a reasonable level, so as not to distract those holding office hours, and (3) a TA holding office hours always has priority in the small side offices (especially the three with windows). The back office (the long office with no window) is designated for people who want to study quietly. You are welcome to use the first three offices when they are not needed for office hours. Out of respect for others, please do not take over a room if you are not going to use the computer (especially the PC, as there is only one PC, which is always in high demand). Or at the very least, be ready to yield if someone else needs to use it (NB the departmental reading room on the second floor of Dodd is a great place for quiet study).

Computers

See above re Dodd 2. The department also has a laptop that can be used in classes to show PowerPoint presentations. The department's resident computer guy is David Medina, dmedina@humnet.ucla.edu or 310-206-1414 or x61414.

Photocopiers

Grad students have their own copier/scanner in Dodd 2, and have at times used the copier/scanner on the second floor of Dodd. The copier/scanner in Dodd 100 is set aside for faculty use and particularly for staff use, and students are not to use this copier without permission from the department manager and, if using it, must yield to incoming staff and faculty. It is really important that you observe this guideline. If the copier in Dodd 2 or on the second floor is out of order, tell Paul Gass ASAP -- he's the one who calls the repair folks.

Keys

Grad students get keys to the Reading Room (second floor of Dodd), to Dodd 2 and the locked cupboards there, and to the building, but not to Dodd 100 (which closes at 5 PM). See Paul Gass about keys. Please remember to return all Dodd keys to Paul after graduation or leaving the department as every unreturned key costs us money.

Mailing

In general, mailing is your responsibility, please use US mailboxes and do not leave stamped mail in the "off-campus mail" bin in Dodd 100. The nearest post office is in Ackerman Union (M-F 9-4).

Reading Room

Main rule: don't remove books from this room! OK, except very briefly, for brief in-class use or to Xerox. Also, and obviously, don't trash the room, and the chair has particularly requested that you re-shelve your books immediately after use. And don't hold any long conversations! Go get some fresh air if you feel the need to talk

Reimbursement for expenses

The main principle here is, keep all your receipts, especially for air travel. You may also be required (as are faculty) to provide a Xerox of your credit card bill showing charges to be reimbursed; it's fine to block out the irrelevant portions of the bill. Make sure you have received permission from the Graduate Advisor in advance, and present your receipts to the Student Affairs Officer in order to be reimbursed. You should present your receipts as soon as you have returned from your trip -- waiting too long without a legitimate justification may cause the university to reject your reimbursement.

Campus facilities

Libraries

The main university library is known as YRL. Here you'll find the Rare Book collection, along with major research tools like Pauly, the TLL, and the CIL and IG (we also have Pauly and TLL in our own Reading Room).

UCLA has a lot of libraries; highly recommended are YRL, Powell Library (the undergrad library), and the English Reading Room in the Humanities Building. Also very useful are: the Art Library, which (oddly) is in the Public Administration building, just north of LuValle; the medical library, quite a haul to the south, but that's where the ancient medicine books are; and the Law Library, right next door.

Electronic access

Through the UCLA library catalogue you have access to innumerable electronic resources, e.g. JSTOR, Project MUSE, and all kinds of databases. In addition, we have the TLG online, along with L'Annee and the full collection of Loebs. You'll need a VPN hookup or the UCLA proxy server to access this material from off-campus; see Dave Medina (dmedina@humnet.ucla.edu) to get this set up. To install the UCLA proxy server in Network Preferences (MAC) or in Browser Preferences (PC), go to <http://www.bol.ucla.edu/services/proxy/> and follow the directions to install <http://proxy.ucla.edu/cgi/proxy>.

Telephones

Dial 8 for an outside line. UCLA phone prefixes: numbers are often given as extensions, as in x54274. Here's the full list of prefixes: 794; 825; 206; 267; 441; 312; 319. The department's offices are all either 825 or 206.

PART III: Funding opportunities outside the department

The department would like to draw your attention to outside funding opportunities. Grad Division offers a huge list of fellowships for which students can apply and for some of which Classics students are actually eligible.

Who can apply?

Variable.

What do you need to apply?

- The current Fellowship Application for Continuing Graduate Students (see Grad Div website)
- Two mandatory letter of recommendation forms
- Deadline: all materials to the department by early January

Fellowships for which Classics grads might be eligible (see the full list; this is just a list of the most likely possibilities):

UCLA Affiliates: Scholarships, \$2K to \$5K; spring quarter interview; one nomination per department.

Philip and Aida Siff Educational Foundation: \$5K; need-based; students must have a 3.75 GPA or better

Conference Travel and Research Funds: For travel the department can't cover

Clark Library Dissertation and Predoctoral Fellowships: To be eligible, students would need to be working on the reception of Classics in England, 1640-1750, or on Oscar Wilde and the Classics. \$15K plus fixed fees for dissertators; \$6K for predoctoral students

Constance Coiner Graduate Fellowship: \$1500 for research on feminist and working-class issues. Requires: demonstration of excellence in teaching and commitment to teaching as activism

Edward A. Dickson History of Art Fellowships: up to \$17K plus fees, mostly for Art History students, but an outsider is possible; see the Art History SAO.

George Eliot Dissertation Award: \$1K for a dissertation on women or gender using historical perspective in literature or the arts.

Friends of Archeology Graduate Research Fellowship: \$800 to \$1700

Jean Stone Dissertation Research Fellowship: \$3K for research on women and/or gender. Run by CSW. April deadline.

Mary Wollstonecraft Dissertation Award: \$1K for a dissertation on women and/or gender using historical materials and methods. Run by CSW. April deadline.

In addition, Grad Division can link you to a huge database, GRAPES, on "extramural support," i.e. non-UCLA funding: www.gdnet.ucla.edu/grpinst.htm

These are very hard to get; applications esp. for the AAUW and Newcombe are like buying a lottery ticket, but worth a try if you have the time. Of this extramural funding, note especially:

Javits (can be applied for only by college seniors or students in the year following the B.A., so some first-year students are eligible): \$30K/year, highly prestigious

Ford Foundation Predoctoral Diversity Fellowships: \$20K plus \$3K in fees for up to 3 years; they also have a dissertation fellowship

AAUW Fellowships: for women in their last year of dissertating. November deadline. (But there are very few of these for a vast applicant pool.)

Charlotte Newcombe: dissertation fellowship; 30 awards of \$18K for all fields. November deadline.

Several fellowships for study abroad; these are generally oriented toward the study of now rather than antiquity, but possibly worth a try.

For Classics in particular, note especially:

American School of Classical Studies in Athens: The American School holds an array of programs, from year-long (c. \$20K) to summer sessions (\$3500). Scholarships are available for all of them, and, if you apply, we expect you to apply for scholarships. All of this involves a ton of paperwork and lead time; see their website, www.ascsa.edu.gr. See Profs. Morris and Papadopoulos for coaching.

American Academy in Rome: funding programs include (for the summer tuition of \$4600) a long list, funding up to \$6K --see www.aarome.org/summer/css/partinfo.htm; and, for a year, the highly prestigious Rome Prize (only two awarded each year). Deadlines are typically November 1 for the Rome Prize and mid-January for the summer school; see Profs. Butler and Gurval for coaching.

PART IV: General curricular patterns

The program is designed to take six years for those arriving without an M.A. or four years for those arriving with an M.A. Students who move along briskly can complete all the requirements by the end of the second year after the M.A., allowing two years to complete the dissertation; it is not unusual for students to take an extra year, but all should strive not to take more than that one extra year, because the department can offer students only six years of support, and anything above that will have to be funded by a GRM, a Dissertation Year Fellowship, or other extra-departmental funding.

The following plan constitutes a basic version of a six-year plan, including an M.A.; see the Unofficial Handbook for an expanded version. Items marked * in the lists below are optional or could be dealt with later in the program, as indicated.

For students who begin their M.A. at UCLA

Year One (in the M.A. program): Fellowship

- 2-3 survey courses
- [1 undergrad prose comp. -- per faculty advisement]
- 1 grad prose comp. [or by end of year 2]
- 4-6 seminars
- Fall quarter: 2-credit proseminar (287)
- Spring quarter: TA training
- Pass one modern language exam [or by end of year 2]
- Settle on M.A. paper topic

Summer One: Intensive language study; reading for M.A. paper

Year Two (in the M.A. program): Teaching

- 2-3 survey courses
- [second undergrad prose comp.]
- second grad prose comp. [or by end of second year in Ph.D. program; NO LATER]
- 1-4 seminars
- Fall: 2-credit proseminar (287)
- Winter: 596 to work on M.A. paper
- Pass second modern language exam [or by end of second year in Ph.D. program]
- Fall: work on M.A. paper
- Winter: finish work, get paper approved
- Early Spring: present M.A. paper to the department

With B or better on both sections and B+ or better overall on finals of two Greek and two Latin surveys, one modern language, one grad prose comp., three 4-unit seminars, grades of B or better in all these courses, 287 taken twice, and a successful M.A. paper: complete M.A. requirements.

Summer Two: intensive language study

Year Three (first year of Ph.D. program): Teaching (or GRM, or fellowship, for those who enter with an M.A.)

- 3-6 seminars or other 200-level courses to complete the 32 units
- Second grad prose comp. [or by end of next year]
- Three 596 and/or 597 courses towards the Ph.D. exams and/or qualifying paper
- Pass second modern language exam [or by end of next year]
- Pass first Ph.D. language exam in early fall [or by end of next year --but that will put you in danger of running out of support]
- Pass second Ph.D. exam in late May [or by end of next year --but that will put you in danger of running out of support]

Summer Three: Study abroad; begin work for predoctoral exams; or continued language study

Year Four (second year in the Ph.D. program): Fellowship or GRM

- 200-level course(s) to complete the 32 units
- If still undone second prose comp. must be done this year
- Second modern language exam must be passed this year
- Both Ph.D. language exams must be attempted by the end of this year (a requirement), and, if they are not both passed, you run a strong risk of running out of funding
- Fall or Winter: complete qualifying paper
- Fall or Winter: work toward and complete special field exams [or next fall --but time is short now]
- Winter or Spring: write prospectus; pass oral exam on prospectus (CANNOT BE SCHEDULED UNTIL ALL THE ABOVE REQUIREMENTS ARE DONE); advance to candidacy
- Other coursework (e.g. certificate programs), OR 4-8 units of 596 for GRM per quarter, AND/OR 3-9 597 courses toward qualifying exams

Summer Four: Study abroad and/or work towards dissertation

Year Five (third year in the Ph.D. program): Teaching or fellowship

- 12 units of 599 per quarter to work on dissertation
- Fall: plan abstract for submission to APA
- Winter/Spring: submit abstract to APA for January of year six

Summer Five: dissertation; organize dossier for job search

Year Six (fourth year in the Ph.D. program): Teaching or fellowship

- 12 units of 599 per quarter to work on dissertation
- Early October: materials due at APA office for Placement Service
- Late October: dossier must be ready (cover letter, teaching profile, transcript recommendations, writing sample, syllabi); job applications and preparation
- April: file dissertation
- June: Graduate

PROGRESS TO DEGREE CHECKLIST

	date	grade		date	grade
Latin 200A	_____		Greek 200A	_____	
Latin 200B	_____		Greek 200B	_____	
Latin 200C	_____		Greek 200C	_____	
Latin 210	_____		Greek 210	_____	

M.A. (date/title of paper): _____

Mod. lang. 1 _____ **Mod. lang. 2** _____

200-level courses - when; total units; seminar?

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Latin Ph.D. exam _____

Greek Ph.D. exam _____

Qualifying paper _____

Special field exam _____

Oral on the prospectus/ATC _____

Dissertation topic and committee _____

Diss. title/ date of degree _____

PART V: Department Reading List

Faculty may make some substitutions in this list when teaching survey; students are reminded that they will be able to take this into account when drawing up their own reading lists for the Ph.D. language exams.

[Minor revisions in the Latin reading list are pending; they will mainly be geared towards making the list as flexible as the Greek list.]

I. Greek

Homer: 12 books of each epic

Hesiod: 500 verses

Homeric Hymns: 250 verses

Lyric: all of Campbell's selection

300 verses of Pindar

Herodotus: 100 pages, including Book I.1-5

Aeschylus: 2 plays (including Agamemnon)

Sophocles: 2 plays

Euripides: 2 plays

Aristophanes: 2 plays

Satyr-drama: 200 lines

Thucydides: 100 pages, including I.20-22, II.34-46

Gorgias: 40 lines

Lysias: Lysias 12, or speeches totaling 20 pages or more

Xenophon: 1 book from the major works

Isocrates: 1 work

Demosthenes: 1 speech or speeches totaling 20 pages or more

Parmenides: fragments 1 and 8

Plato: one long dialogue (e.g. Phaedo, Symposium, or Gorgias or three books of Republic); 1 more dialogue (may be short)

Aristotle: Poetics; one more book

Menander: 500 verses

Callimachus: 200 verses

Theocritus: 200 verses

Apollonius: 200 verses

Hellenistic verse: 500 more lines

Lucian: 20 pages

Longinus: 10 pages

Plutarch: 20 pages of Moralia

Chariton, Longus, Heliodorus: 15 pages each

Polybius: 20 pages from Book VI

Imperial prose: 40 more pages

II. Latin

Archaic Latin (fragments listed on website)

Caesar: 1 book

Catullus: all

Cicero: 1 long oration (e.g. Pro Caelio or Catilinarians 1-3); 1 major philosophical book; 1 major rhetorical book; letters in the Shackleton Bailey selection

Lucretius: I, III, V

Plautus: 2 plays

Terence: 2 plays

Sallust: 1 monograph

Horace: 10 Satires, 3 books of Odes, the Epodes, the Ars Poetica, 10 letters from Epist. I-II (including one from Epist. II)

Livy: Preface, Book 1, and one other

Propertius: Book I or III

Tibullus: Book I

Ovid: 1 book of elegiacs, 2 books of Metamorphoses, Ars Amat. 1

Virgil: Aeneid: all; Eclogues or Georgics

Juvenal: 1, 3, 6, 10

Martial: 1 book

Seneca: 1 play and 1 dialogue (De tranquillitate animi or De brevitate vitae) or equivalent amount in the Epistulae morales

Pliny: 15 pages of letters (including 6.16, 6.20, 10.96, 10.97)

Suetonius: one life

Lucan: Book VII

Petronius: Cena Trimalchionis

Tacitus: 3 books of Annals or Histories and 1 minor work

Quintilian: Book X, Chapter 1

Apuleius: Metamorphoses 4.28-6.30

800 more lines imperial epic (e.g. Statius or Valerius Flaccus)

Ten Key Things You Need to Know

(1) You need to familiarize yourself with Grad Division's website, including Standards and Procedures, and especially their "forms" page: <http://www.gdnet.ucla.edu/forms.asp>. This contains your TAX FORMS; see "T" for "Tax Info".

(2) You MUST ESTABLISH CALIFORNIA RESIDENCY. If you don't, you will be responsible for paying the difference between resident and non-resident tuition from the second year onward. See the UCLA Residence Deputy: <http://www.registrar.ucla.edu/residence/contact.htm>.

(3) If you go on leave of absence, and you establish residency in any way in a state outside California, you will LOSE YOUR CALIFORNIA RESIDENCY and the department will not have the money to pay non-resident tuition for you should you decide to return. A decision to go on leave of absence is thus a very serious one and should not be undertaken lightly.

(4) Many things can be fixed before the last day of classes of a given quarter. Some things cannot be fixed thereafter. Be proactive.

(5) You must carry 12 units in each quarter for which you are registered. If you fail to do this, Grad Division may simply terminate your funding.

(6) If your GPA drops below 3.0, you will be on academic probation and liable for termination by Grad Division; they will in any case withdraw your eligibility to T.A., even if you have already started the quarter.

(7) The modern foreign language requirement is a Grad Division requirement, not just a departmental requirement, and each language you pass must be registered with them by petition; see the SAO (Student Affairs).

(9) Your offer letter from the department offers you a maximum of six years of support, and we will probably not be able to offer you more. You should thus take every opportunity to apply for extra years of support in the form of GRMs and Dissertation Year Fellowships. But be aware that the department has to rank nominations for these fellowships before submitting nominations, and in a year in which we have multiple candidates we are not likely to get them all funded. **YOU MUST, THEN, MAKE EVERY EFFORT TO PASS THE PRE-DOCTORAL REQUIREMENTS AT THE EARLIEST POSSIBLE MOMENT**, otherwise you may run out of support before your dissertation is finished. Six years is do-able if you stay on top of things; **READ THE PROGRAM WALK-THROUGH**. If you do not get a GRM, you need to be done with the pre-doctoral requirements by the end of your fourth year of support.

(10) Planning for your final year in the program must start early in the *previous* year.